





# TOURNAMENT PACKAGE

 (780) 973-6686

 24427 Township Rd 542,  
Edmonton, AB T8T 1L4

 [www.cattailcrossing.ca](http://www.cattailcrossing.ca)

Thank you for selecting Cattail Crossing Golf & Winter Club as the host for your tournament! We pride ourselves on being the perfect tournament host for you. Whatever your needs may be, our experienced staff will use their expertise to ensure you get the tournament experience you're looking for.

## **PRICING**

### **MON – THURS: \$120/ PLAYER + GST**

The buffet dinner includes one serving per guest of EITHER roast beef OR lemon thyme chicken thighs, served with bread, a choice of EITHER Caesar OR green salad, roasted potatoes, and seasonal vegetables. Minimum of 30 guests required.

### **FRI-SUN & HOLIDAYS: \$145/ PLAYER + GST**

The buffet dinner includes one serving per guest of steak, served with bread, a choice of EITHER Caesar OR green salad, roasted potatoes, and seasonal vegetables. A minimum of 30 guests is required.

## **MEAL ADD-ONS**

- Coffee – \$3/player + GST
- Breakfast Sandwich – \$8/player + GST
- Light Dessert Assortment – \$3/player + GST

Additional services may be requested, with costs determined upon request. Prices are subject to 20% gratuity and GST.

## **TOURNAMENT SERVICES INCLUDE:**

- On-site coordinators
- 18-hole round of golf with power carts
- Menu selection
- Personalized cart signs
- Beverage cart and snack service
- Private event facilities
- Set-up and on-course assistance
- Skill markers for on-course contests (proxies)
- Course marshal and player assistant

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# POLICIES & REGULATIONS

## DEPOSITS

- Deposits are required at time of booking to secure the date.
- **Deposits are non-refundable and non-transferable**, and will be applied to the final tournament balance.

## CANCELLATIONS

- Cancellations within 30 business days of the event will be charged the full estimated tournament fees.
- Tournaments will proceed regardless of the weather - tournaments play rain or shine.
- If Cattail Crossing deems the course unplayable due to inclement weather or another act of God, the food and beverage department requires a minimum of 60 minutes to prepare the tournament meal.

## SPEED OF PLAY / ETIQUETTE

- Golfers are expected to keep up with the group ahead of them.
- Course marshals will monitor slow play. Groups falling more than one hole behind will be asked to pick up their balls and catch up.
- For shotgun tournaments, the maximum round time is 5.5 hours.
- For tee time tournaments, the maximum round time is 4.5 hours.
- Players should be courteous to other golfers by raking bunkers, repairing ball marks and divots, and driving power carts responsibly.

## FOOD & BEVERAGE

- All prices on the current price list are subject to change and will be confirmed no later than 60 days before the event.
- Any leftover food prepared by Cattail Crossing must remain on the premises.
- All outside food and beverage products must be approved in advance by Cattail Crossing. Failure to comply may result in additional charges.
- All perishable food must be handled according to Alberta Health regulations. Staff and volunteers should follow proper sanitation, food handling, and temperature controls.
- All outside food must include signage indicating it was provided by a third-party source or sponsor.
- Cattail Crossing is not liable for product quality, storage, or any damages caused by third-party products served on the property.

*Initial*



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# POLICIES & REGULATIONS

## LIQUOR

- Cattail Crossing's liquor policy follows Alberta Gaming and Liquor Commission guidelines.
- All alcohol must be purchased from Cattail Crossing. Any outside alcohol will be confiscated, and playing privileges may be revoked. This is a zero-tolerance policy.
- Tournaments wishing to host a liquor hole must purchase alcohol from Cattail Crossing. Hard liquor is sold by the bottle—consult with Event Coordinators for pricing.
- Drink tickets are available and will be charged based on the number of tickets printed.
- Cattail Crossing requires 14 days' notice for alcohol purchases for beverage holes.

## DISCLAIMERS

- Each golfer is required to have a set of golf clubs.
- Any damage or lost equipment, including power carts, lost property, or property damage, will be charged to the tournament.
- Cattail Crossing is not responsible for any loss or injury suffered or incurred by guests.
- All signage, banners, and other materials must be removed after the event. Cattail Crossing is not responsible for any signage left behind after 72 hours.
- Modified shotgun starts are available from 72 players.
- Groups with fewer than 72 players will be offered tee times.
- Cattail Crossing reserves the right to allow other golfers on the course if your group does not book the entire course.
- Full course exclusivity requires payment for minimum 120 players' green fees.
- Cattail Crossing reserves the right to determine the placement of sponsors, food, and alcohol on the course.
- Start times may be adjusted if necessary.

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# AGREEMENTS, ACKNOWLEDGMENTS & WHAT WE NEED FROM YOU!

To ensure your tournament day runs smoothly, the Cattail Crossing staff requires a few things from you, the tournament coordinator, in the lead-up to the event.

## ON DEPOSIT

- Estimated number of players and dinner guests.
- Any special requests for your tournament (e.g., silent auction, non-standard format, etc.).
- The initial number of golfers must be within 25% of the actual number on the day of the tournament.
- (e.g., If you book for 100 players, the lowest final number allowed is 75. If your count drops below 75, you will still be charged for 75 players.)

## 14 DAYS PRIOR

- Updated number of players and dinner guests (you will be charged for a minimum of 90% of this number).
- Estimated number of rental sets required (subject to availability).
- Final numbers must be provided 14 days before the event, with a variance of +/- 10%.
- (e.g., If you booked for 100 golfers but have 90 confirmed, your final number can be between 81 & 99.)

## 7 DAYS PRIOR

- Final number of players and dinner guests (you will be charged for this number or the final number served, whichever is higher).
- Finalized roster for players and sponsors, inputted in the provided spreadsheet.
- Ensure each group has at least one experienced golfer, where possible.
- Summary of all sponsor advertising and event holes (e.g., food, drinks, contests). A template is provided in this package.
- Final numbers must be confirmed 7 days before the event.
- The tournament organizer will be charged for the guaranteed number or the actual number of guests—whichever is higher.

## 48 HOURS PRIOR

- Any final edits to the roster (changes within 48 hours of the tournament may not be completed in time).
- Any sponsor signs/ PDFs can be dropped off at Cattail.
- Tournament format and rule sheet completed and submitted to Cattail.

# AGREEMENTS, ACKNOWLEDGMENTS & WHAT WE NEED FROM YOU!

## DAY OF EVENT

- As the tournament coordinator, your only job on tournament day is to check in your guests!
- An invoice for the final event cost will be sent to you.

## A FEW THINGS TO NOTE

- Every golfer is required to have their own set of golf clubs. Rental sets are available for individuals or tournaments.
- If more than 10 rental sets are needed, please notify Cattail Crossing at least 14 days in advance.
- Cattail Crossing provides up to 72 power carts for events. If additional carts are needed (e.g., for volunteers or sponsors), a minimum of 14 days' notice is required. Additional fees will apply.
- Any golfer not abiding by Cattail Crossing's rules and regulations may be asked to leave.

I have read and agreed to all policies, regulations, and guidelines set forth in this package by Cattail Crossing Golf & Winter Club. I will abide by the schedule detailed above.

*Signature*

*Date*



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# TOURNAMENT APPLICATION

**OFFICIAL TOURNAMENT NAME:**

**TOURNAMENT ORGANIZER:**

**ON-SITE CONTACT:**

**EMAIL:**

**PHONE:**

**NO. OF PLAYERS:**

**NAME**

**SIGNATURE**

**DATE**

**PAYMENT**

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**\$1500 DEPOSIT**

**CARD NUMBER**

**EXP**

**CVV**